

# Diocesan Memorandum

Prot. No. C-95/2014

August, 2014

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*The Diocesan Memorandum is published monthly as a service to clergy, religious and lay leadership in the Diocese of Cleveland.*

*The deadline for the next Diocesan Memo is the tenth of this month.*

*\*\* The Diocesan Memorandum is now on the WEB for your convenience. Enter the Cleveland Catholic Diocese website anytime at <http://www.dioceseofcleveland.org> and just click on the tab marked "Diocesan Memorandum."*

## *Office of the Bishop*

### **FAITH AND VALUE APPEAL FOR CATHOLIC EDUCATION**

The 2014-2015 Faith & Values Appeal for Catholic Education Parish In-Pew Appeal will take place in most parishes the weekend of 16-17 August. All parishes will receive their in-pew packet by early August. Bulletin and pulpit announcements are included in the packet and should be used 2-3 August and 9-10 August. Solicitation letters will be mailed the week of 4 August. Monies raised through this appeal will be used for tuition assistance programs. The tuition assistance programs will provide a faith-based education to students in need. Please be generous. Any questions, please contact Meghan McGuan or Karen Joyce at 800-869-6525 ext. 1049 or 1910.

## **OFFICE FOR WORSHIP**

### **EXTRAORDINARY MINISTERS OF HOLY COMMUNION FORMATION SESSIONS**

Review/signature documents and invoices for Spring 2014 formation sessions have been mailed to parishes and institutions. Certificates for the Spring 2014 sessions are being mailed out as soon as payment for each parish or institution's invoice is received. If you have any questions or concerns about this process, please contact our office at 216-696-6525 ext. 4120.

Please visit the Office for Worship website <http://dioceseofcleveland.org/worship> in September for details on fall formation session dates, times and locations.

### **EXTRAORDINARY MINISTER OF HOLY COMMUNION 2014 EXPIRATIONS**

Many parishes and institutions have a number of extraordinary ministers of Holy Communion whose commissions will expire on 31 December 2014. In order to facilitate re-commissioning of these individuals, the Office for Worship will be sending out review/signature documents for 2014 expirations. Please review this document and make any adjustments necessary, then return it to the Office for Worship. After receipt of this signed document, the Office for Worship will send stickers to each parish or institution. These stickers are to be placed in the upper right-hand corner of each certificate, and indicate a renewal for another five-year term as an extraordinary minister of Holy Communion.

## **TRIBUNAL**

A workshop for parish procurators will be offered by the Tribunal of the Diocese of Cleveland for lay ecclesial ministers, priests, and deacons in four sessions, September 9, 16, 30 at the Center for Pastoral Leadership, from 7:00 p.m. to 9:00 p.m. with the September 23 session conducted at a First Step Meeting at Saint Ambrose Parish in Brunswick. A tri-fold flier with registration form is being included with the Diocesan Memo. Registrations must be received at the Tribunal no later than August 29. For more information, please contact Father Gary Yanus at the office of the Tribunal.

**FORMING  
INTENTIONAL  
DISCIPLES  
PRESENTATION-  
18 NOVEMBER 2014**

**NEW EVANGELIZATION IN ACTION**

Together, as a diocesan community during the Year of Faith, as asked by Pope Emeritus Benedict XVI we opened the doors of faith to contemplate how we were living our relationship with Jesus Christ in our hearts and in our churches. At the close of the Year of Faith, on the Feast of Christ the King, to demonstrate the continuation of this spirit of our lived faith and evangelizing spirit, we hung banners in our churches, schools and religious organizations, with the directive to “*Go in peace, glorifying the Lord, by your life.*”

Since then, through the writing of Pope Francis in *Evangelii Gaudium*, we are being called to be Church which goes forth as a community of missionary disciples who take the first step, who are involved and supportive, who bear fruit and rejoice (EG 24). As a diocese, it is time to continue this process and take the next step going forth in a structured way.

Register today for a presentation by Keith Francis Strohm, a national speaker from the *Catherine of Siena Institute*, on the book *Forming Intentional Disciples* by Sherry Weddell on 18 November 2014. This special happening is being collaboratively sponsored by the offices of stewardship and evangelization. An afternoon session will be hosted at St. Basil, Brecksville from 1:30 – 3:30 p.m. and an evening session by St. Clarence, North Olmsted from 7:00 – 9:00 p.m. The session is free, but registration is required. Register today at [www.dioceseofcleveland.org/evangelization](http://www.dioceseofcleveland.org/evangelization) or [/stewardship](http://www.dioceseofcleveland.org/stewardship).

The book was designed to help church leadership, parish staff and all Catholics to transform parish life through understanding how people become intentional disciples of Christ through charisms and building relationships with others. This gathering will help gain an understanding of how we enter more deeply into relationship with Jesus Christ, how charisms assist in this process, and the vocation that flows from this for the sake of the church and the world. It is recommended that each parish be represented by the pastor or a clergy representative and at least one or two lay leaders. This presentation will be beneficial to all who minister. All are welcome.

## *Chancery*

**WARNINGS:**  
**USCCB- RE: FR.**  
**ANTHONY NACHEF**

The Eparchy of Newton of the Melkite Greek Catholic Church has advised the Conference of its concerns regarding Fr. Anthony Nachef. Fr. Nachef was previously a priest of the Basilian Salvatorian Order who was removed from the several ministry positions and subsequently was expelled from that Order and incurred excommunication. He was later permitted to return to the priesthood while at the same time operating a private travel agency in Massachusetts, and in 2010 the previous Eparchial Bishop of Newton had agreed that Fr. Nachef was a priest in good standing for certain limited purposes. However, the current Eparchial Bishop of Newton advises us that he has now revoked all faculties that Fr. Nachef may have had in that Eparchy, following subsequent reports of misconduct, and that the Patriarchal Exarch of the Melkite Eparchy in Mexico has also withdrawn Fr. Nachef's faculties. The previous Eparchial Bishop of Newton, Archbishop Cyril Bustros, now the Metropolitan of Beirut and Jbeil (Lebanon) has declared that Fr. Nachef is not a member of the clergy of that Archdiocese, either.

As a result, the Eparchial Bishop of Newton advises that Fr. Nachef is not in good standing with the Church and cannot celebrate the liturgy in public, but rather is attempting to promote the business of his "Catholic" travel agency through use of his priesthood. Those needing further information should contact the Office of the Bishop of the Eparchy of Newton at (617) 323-9921.

**WARNINGS:**  
**USCCB- RE: FR.**  
**KRIKOR GREGORY**  
**SUHEL CHAHIN**

The Armenian Catholic Eparchy of Our Lady of Nareg in the United States and Canada has advised the Conference of its concerns regarding Fr. Krikor Gregory Suhel Chahin. Fr. Chahin is said to be a priest ordained in the Armenian Rite but incardinated in the Roman Catholic Diocese of Stockholm (Sweden), and the Eparchy advises he is not in good standing in the Eparchy. It relates that Fr. Chahin had been directed to leave the Eparchy and return to Sweden, but he applied unsuccessfully for ministry in the Archdiocese of Los Angeles. The Eparchy further advises that Fr. Chahin has now returned to the United States from Sweden and that he may be applying for other ministry positions in dioceses in the United States. Those needing further information should contact the Most Rev. Mikael Mouradian, Bishop of the Eparchy of Our Lady of Nareg, at (347) 981-1801.

**WARNINGS:  
USCCB- RE: FR.  
MANUEL GALLO-  
ESPINOZA**

The Archdiocese of Newark has advised the Conference of its concerns regarding Fr. Manuel Gallo-Espinoza, a priest of the Diocese of Loja (Ecuador) who had previously ministered in the Archdiocese in 2003, but whose faculties were removed following accusations of sexual misconduct with a minor. The Archdiocese relates that it understood that Fr. Gallo-Espinoza had then returned to Ecuador. However, the Archdiocese advises that it now believes Fr. Gallo-Espinoza to be living in Maryland, and that he does not have the permission of his diocesan bishop to be in the United States and does not have faculties from the Diocese of Loja.

Those needing further information should contact the Office of the Vicar General of the Archdiocese of Newark at (973) 497-4002.

**WARNINGS:  
USCCB- RE: FR.  
ALBERT MLIGO**

The Diocese of Marquette has advised the Conference of its concerns regarding Fr. Albert Mligo, a priest of the Diocese of Mbeya (Tanzania). The Diocese of Marquette advises that it has received a credible allegation of misconduct by Fr. Mligo which is said to have taken place during a fundraising trip to the Diocese of Marquette in 2011, when Fr. Mligo was purportedly raising funds for a mission parish and hospital in Matamba, Tanzania. The Diocese of Marquette also states that questions have arisen relating to the fundraising practices used by Fr. Mligo. The Diocese of Marquette advises that Fr. Mligo no longer has its permission to enter into or practice priestly ministry there, and that it no longer supports the mission parish and hospital in Matamba to which Fr. Mligo's fundraising activities related. Those needing further information should contact the Office of the Bishop of the Diocese of Marquette, at (906) 227-9115.

**WARNINGS:  
USCCB- RE: FR.  
PETER BALILI**

The Diocese of Belleville has advised the Conference of its concerns regarding Fr. Peter Balili a priest of the Diocese of Tagbilaran (Philippines) who had previously served as a *fidei donum* missionary in the Diocese of Belleville. The Diocese of Belleville informs the Conference that it has dismissed Fr. Balili from this position, and has requested his bishop to direct Fr. Balili to return to his home diocese, and that it took this action based on instances of what the Diocese of Belleville viewed as inappropriate conduct regarding certain of his parishioners. The Diocese of Belleville also indicates that it has learned of similar inappropriate conduct in Fr. Balili's previous assignments. Those needing further information should contact Fr. Von C. Deeke, Liaison for International Priests of the Diocese of Belleville at (618) 277-8181.

## **COMMUNICATIONS OFFICE**

### **PROTECTING GOD'S CHILDREN**

The United States Conference of Catholic Bishops "Charter for the Protection of Children and Young People" requires that all parishes continue to publish the following bulletin announcement.

For the purposes of our annual audit the Communications Department is most appreciative of parishes forwarding a copy of their bulletin containing this announcement to:

The Diocese Communications Department  
c/o Robert Tayek  
1404 East 9<sup>th</sup> St. 6<sup>th</sup> Floor  
Cleveland, Ohio 44114-2503

#### **Announcement:**

The Diocese of Cleveland's "Protecting God's Children" program is vigilant in its efforts to raise awareness and protect children from sexual abuse. To report any past or present suspected inappropriate behavior toward children by priests, deacons, religious, lay ecclesial ministers, or personnel associated in any way with the Church, please contact local civil authorities and the Diocesan Response Services office at 216-334-2999 or via email at [response\\_services@dioceseofcleveland.org](mailto:response_services@dioceseofcleveland.org).

## ***Catholic Community Foundation***

### **BISHOP'S GOLF CLASSIC BUILDS MOMENTUM**

Sponsorships and foursomes are still available for the 24<sup>th</sup> Annual Bishop's Golf Classic. This year all clergy will receive a special 50% discount off the regular golfer price ([www.catholiccommunity.org/golf/2014clergy](http://www.catholiccommunity.org/golf/2014clergy)). For more information or to register, go to [www.catholiccommunity.org/golf](http://www.catholiccommunity.org/golf). Join us at the beautiful Westwood Country Club in Rocky River and help make a Catholic education possible for a deserving student!

### **FOUNDATION ANNUAL REPORT AVAILABLE ONLINE**

The Catholic Community Foundation's 2013 Annual Report can now be accessed electronically. To read how your generosity is transforming lives throughout Northeast Ohio, go to [www.catholiccommunity.org/annualreport](http://www.catholiccommunity.org/annualreport).

## **TABOR FUND GRANT AWARDS**

Applications for **Tabor Fund Grant Awards** are now available for the 2014B cycle. Awards are intended to provide an opportunity for ministers to refresh and/or re-energize their spirituality, faith, mind and/or physical well-being, as part of fostering personal development and improving their ministry. Awards will be made in the following categories: Education and Formation, Sabbaticals and Retreats.

Any bona fide employees (paid or volunteer), lay, and religious who work in any recognized ministry within the Catholic Diocese of Cleveland; this includes parishes, religious orders, recognized ministries and offices of the Diocese. While priests cannot receive individual awards, they may participate in Education and Formation initiatives. **The application deadline for the Tabor Fund Grant Awards Program is September 15th.**

You may access the application and guidelines by visiting [catholiccommunity.org/grantmaking](http://catholiccommunity.org/grantmaking). Questions may be directed to Lauren Gannon at 216.696.6525, extension 4200 or [lgannon@catholiccommunity.org](mailto:lgannon@catholiccommunity.org).

## **CATHOLIC CHARITIES ANNUAL APPEAL**

Good News! As of 30 June, the 2014 Catholic Charities Annual Appeal has raised \$9,731,946 in pledges from 47,570, 88% of its \$11,000,000 goal. Both the dollars pledged and the number of donors has increased in 2014 compared to 2013, year-to-date! Sixty-nine parishes have met or exceeded their parish goals and the generosity of the 47,570 donors will support the Catholic Charities programs and services that provide help and create hope for the most vulnerable throughout Northeast Ohio.

To help keep parishioners up to date on the Appeal's progress, we ask that parishes publish information weekly about their parish goal and their parish's progress in reaching that goal in the parish bulletin, on websites, in e-communications and through pulpit announcements. Please remember to encourage fulfillment of all pledges by 31 December 2014. For further information and for up to date bulletin and pulpit announcements please visit the Appeal website: [www.catholiccommunity.org/2014Appeal](http://www.catholiccommunity.org/2014Appeal) or contact McGuan at 800.869.6525 ext. 1049 or [mmcguan@catholiccommunity.org](mailto:mmcguan@catholiccommunity.org).

## OFFICE OF STEWARDSHIP

**12 AUGUST 2014**  
**2:00 - 3:00 p.m.**  
**FREE WEBINAR**

Spirituality of Stewardship – Practical Ideas  
*Presented by Rev. Andrew Kemberling - Our Sunday Visitor Loaves  
& Fishes Stewardship Educational Webinars*

Stewardship is a way of life that functions with four core values of identity, trust, gratitude, and love. We learn to give a gift back to God in thanksgiving for what God has given. At the parish level a variety of approaches effect the collection based upon how these values are emphasized. A key idea is that we have a need to give before giving to a need. The role of the pastor along with logistical practices moves parishioners to understand the importance of being generous. Congregations always have different stages of growth with a variety of audiences. **Practical, step-by-step suggestions help authentic stewardship to be a tool for evangelization.** God will give us the resources to bring the parish to life.

To register, visit the registration link:  
<https://student.gototraining.com/r/7623946910851847680>, and enter discount code: August. This webinar is offered at no cost thanks to the Catholic Community Foundation.

**18 NOVEMBER 2014**  
**FORMING**  
**INTENTIONAL**  
**DISCIPLES**  
**PRESENTATION**

Register today for the upcoming 18 November 2014 event. Keith Francis Strohm will be presenting on the book Forming Intentional Disciples by Sherry Weddell. This gathering will help gain an understanding of how we enter more deeply into relationship with Jesus Christ, how charisms assist in this process, and the vocation that flows from this for the sake of the Church and the world. All are welcome. Cost is free, but registration is necessary. Watch for updates and registration information at:  
[www.dioceseofcleveland.org/stewardship](http://www.dioceseofcleveland.org/stewardship).

## *Finance*

### HUMAN RESOURCES

**403(B) TAX-**  
**SHELTERED**  
**ANNUITY PLANS**

If your parish or school has even one employee with a 403(b) tax-sheltered annuity plan for which you make pre-tax payroll deductions and send in payments to a 403(b) plan provider, you need to be in compliance with IRS regulations that apply to 403(b) plans.



If you are not sure if your plan is in compliance, you must contact your 403(b) provider to make sure that you have all the proper documentation in place. For more information on 403(b) regulations, visit the IRS website at [www.irs.gov/retirement](http://www.irs.gov/retirement).

## **OHIO NEW HIRE REPORTING REQUIREMENT**

**Important reminder for the upcoming new school year:** Federal and State law requires employers to report newly hired and re-hired employees and certain independent contractors in Ohio to the Ohio New Hire Reporting Center within 20 days of their hire date. New hire reporting is used to assist in collecting child support. In addition, fraudulent unemployment insurance, workers compensation, and welfare benefit payments can be quickly detected. **You may already be reporting automatically through your payroll provider for your employees. Contact them if you are not sure.** However, since independent contractors are not paid through payroll, you must report them directly. Go to the website for more details and information on how to file: <https://oh-newhire.com>.

Contact Donna Speagle, Director of Human Resources, at (216) 696-6525, ext. 8760 or [dspeagle@dioceseofcleveland.org](mailto:dspeagle@dioceseofcleveland.org) with any questions.

## *Clergy and Religious*

### **DIOCESAN VOCATION OFFICE**

#### ***EXALT (XLT!)***

Join us for an evening of prayer, song, and praise with Eucharistic Adoration on ***Tuesday, 9 September 2014***, 7:00 – 9:30 p.m. in Sacred Heart Chapel on the campus of the Center for Pastoral Leadership in Wickliffe. A time for reconciliation will also be available. Visit [clevelandcatholicpriesthood.com](http://clevelandcatholicpriesthood.com) or call 440-943-7631 for more details. ***Upcoming 2014-2015 XLT! Dates: 14 October 2014; 9 December 2014; 13 January 2015; 10 February 2015; 14 April 2015.***

#### ***JOIN US AT THE FEST***

Join us on 3 August 2014 on the grounds of the Center for Pastoral Leadership for *The FEST*. Be sure to visit the Vocation Tent outside, and come inside for a special Seminary Tour. As in previous years, the Diocesan Vocation Office will help to host a Youth Rally. This will begin the *XLT!* series for the 2014-2015 academic year. To learn all the details visit *The FEST* web site at [www.thefest.us](http://www.thefest.us).

**YOUTH AND YOUNG  
ADULT MINISTERS'  
GATHERINGS**

In appreciation for the support and ministry of all our youth and young adult ministers in the diocese and their support of vocations, the Diocesan Vocation Office is inviting all parish youth ministers, high school youth ministers, and Newman campus ministers for an evening cookout and group discussion. Plenty of food and refreshments will be provided. Come and hear about the vocation efforts planned for this academic year, network with fellow youth ministers, and be refreshed through prayer and a good meal together.

*Two dates are being offered:* Wednesday, 27 August 2014 and Friday, 29 August 2014, 4:00 – 7:30 p.m. to be held at the Center for Pastoral Leadership, 28700 Euclid Avenue, Wickliffe, OH 44092.

To register for one of these gatherings, please contact Mary at the Diocesan Vocation Office at 440-943-7630 or [mavenoso@dioceseofcleveland.org](mailto:mavenoso@dioceseofcleveland.org)

**MARK YOUR  
CALENDARS –  
IMPORTANT  
VOCATION DATES**

For further information on any or all of the following programs, contact the Diocesan Vocation Office at 440-943-7630:

*National Priesthood Sunday – 26 October 2014*

*National Vocation Awareness Week – 2-8 November 2014*

*Pro Orantibus Day – 21 November 2014*

*Year for Consecrated Life – 21 November 2014 –  
21 November 2015*

*World Day of Prayer for Consecrated Life – 8 February 2015*

*Bishop's Seminary Brunch – 22 March 2015*

*World Day of Prayer for Vocations – 26 April 2015*

**SEMINARY VOCATION OFFICE**

*Join Us at The FEST*

Join us on 3 August 2014, on the grounds of the Center for Pastoral Leadership for The FEST. Be sure to visit the Vocation Tent outside, and come inside for a special Seminary Tour. The Youth Rally will again be part of the day as well as confessions in the Quad. To learn all the details visit The FEST website at [www.TheFEST.us](http://www.TheFEST.us)

**HIGH SCHOOL  
SHADOW VISITS**

High School Shadow Visits are geared to young men who are juniors or seniors in high school and interested in learning more about Borromeo Seminary. Individual visitors “shadow” a Borromeo seminarian through his day of seminary life. Please call 440-943-7631 for details.

**HIGH SCHOOL  
VISIT DAYS**

High School Visit Days are geared to young men who are interested in learning more about Borromeo Seminary. Students are invited to come for a presentation of the seminary, which includes discussion time for any questions they may have, a tour, Prayer Service and lunch. High school teachers and youth ministers are asked to bring a group of high school students for a visit. Please call 440-943-7631 for details.

**CROSSING THE  
THRESHOLD  
SERIES**

This series is intended for men (at least college age) who are interested in an ongoing group conversation to discern Diocesan Priesthood. The monthly group will meet at the Center for Pastoral Leadership from September through February. The series will explore the theological, pastoral, and personal issues concerning priesthood today. Priests and seminarians will offer various presentations and reflections throughout the series. If you know of a man who could benefit from this experience, please encourage him to call or e-mail Father Michael McCandless (440-943-7660 or [mmccandless@dioceseofcleveland.org](mailto:mmccandless@dioceseofcleveland.org)). You are also welcome to simply submit his name, address, and telephone number/e-mail and we will be happy to initiate a conversation.

***DUC IN ALTUM*  
RETREATS**

In Luke 5, Jesus tells his disciples to “*put out into the deep.*” This *Come and See* weekend experience at Borromeo and Saint Mary Seminaries provides an overnight retreat for men between 17 and 44 years of age, offering the opportunity to experience life at the seminary. Please take a few minutes to identify a few potential candidates and call (440-943-7660), fax (440-943-7577), or email ([mmccandless@dioceseofcleveland.org](mailto:mmccandless@dioceseofcleveland.org)) their names and addresses. We’ll see that they receive a personal invitation.

**DIACONATE FORMATION PROGRAM**

**RITE OF  
ADMISSION TO  
CANDIDACY**

The Rite of Admission to Candidacy for entrance into the Permanent Diaconate Formation Program will be held on Sunday, 10 August 2014, at the Cathedral of St. John the Evangelist at 5:30 p.m. which is the regularly scheduled Sunday evening Mass at the Cathedral. Bishop Lennon will be the principal celebrant of the liturgy.

## *Parish Life and Development*

### **ASIAN MINISTRY**

It is with great pleasure that we announce the date for our annual Asian Ministry Liturgy and Celebration: 5<sup>th</sup> October, 2014 will be the date that we gather together at St. Clarence Parish, located at 30106 Lorain Road in North Olmsted. Mass will begin at noon with The Most Reverend Roger Gries, O.S.B. as the celebrant; food and festivities will follow in the parish pavilion. Everyone is welcome! Please join us for a special worship experience and for delightful diverse cuisine.

### **DIOCESAN MINISTRY TO THE INCARCERATED**

The Diocesan Ministry to the Incarcerated is expanding its outreach to include the families of those who are incarcerated. The LEAF Ministry (Listening, Encouraging and Assisting Families) will begin in three areas of the Diocese in the next several months as a pilot program with the hope that we will be able to expand into other areas within in the next year. The first group will meet at Holy Angels Parish in Bainbridge on Friday, 8 August 2014 at 7:00 p.m. A flyer with additional information is included in this Memorandum. In the months ahead a group will begin at St. Ladislav (Westlake)/Sacred Heart Chapel (Lorain), a bi-lingual group; and then at St. Agnes-Our Lady of Fatima Parish. Further information on all three groups will be included in the next issue of the Memorandum.

### **GAY AND LESBIAN FAMILY MINISTRY**

### **TAIZE PRAYER SERVICES**

Wednesday, 10 September 2014 – 7:00 p.m.

Wednesday, 19 November 2014 – 7:00 p.m.

**St. Peter Church:** E. 17th & Superior, Cleveland, OH 44114  
216-344-2999

In 2014, the Gay and Lesbian Family Ministry and St Peter Church are hosting quarterly evenings of Taize prayer. Taize prayer is a form originated by the ecumenical community of brothers in Taize, France. It is characterized by short musical verses repeated for a meditative experience, and includes scripture and time for silent meditation. There will be receptions with light refreshments following each of the services. We especially welcome members of all faiths to this ecumenical prayer. Sponsored by the Diocesan Gay and Lesbian Family Ministry & St Peter Church.

**EMMAUS: A  
RETREAT FOR  
GAY AND LESBIAN  
CATHOLICS,  
THEIR PARENTS,  
FAMILY, AND  
FRIENDS**

17-18 October 2014

Jesuit Retreat House, 5629 State Rd. Parma 44134-2292, 440-884-9300

Emmaus 2014 will be the 15th annual retreat for gay and lesbian Catholics and their families at Jesuit Retreat House. LUKE 24:13-35 tells us that two of Jesus' disciples met Him on the road to the village of Emmaus. The encounter renewed their hopes and sense of mission. Gay and lesbian Catholics and their families continue to meet Jesus as they journey to the Kingdom. The Emmaus retreat is a time to encounter Christ and to share the journey together.

This year the Emmaus Retreat will again have a shorter schedule, from Friday night to Saturday night to make it easier for those with busy schedules to attend. With the shorter schedule, the cost will only be \$85.

**OFFICE OF EVANGELIZATION**

***“Go in Peace, Glorifying the Lord by your life.”***

Reminder: Register today for the upcoming 18 November 2014 event. Keith Francis Strohm will be presenting on the book *Forming Intentional Disciples*, by Sherry Weddell St. Basil, Brecksville from 1:30 – 3:30 pm or at St. Clarence from 7:00 – 9:00 pm. All are welcome. Cost is free, but registration is necessary. Register today at [www.dioceseofcleveland.org/evangelization](http://www.dioceseofcleveland.org/evangelization).

The Office of Evangelization is available to help a parish establish the next steps or a plan for evangelization or is available to consult with Pastors, Deacons, Parish Staff and Lay Persons, Pastoral Councils or Evangelization Committees who are interested in the ministry of Evangelization at their parish or are in need of resources.

Educational and formational programs are available for parish and schools staffs, parishes, schools, and Catholic organizations on various topics of evangelization including the Evangelization Documents and *Evangelii Gaudium – Joy of the Gospel*, New Evangelization, Witnessing, and Discipleship using workshop, retreat, and mission formats.

Training for parish staff and lay leaders on leading small groups, witnessing, faith sharing, and many evangelization programs are also

available. More information is available at  
[www.dioceseofcleveland.org/evangelization](http://www.dioceseofcleveland.org/evangelization).

Contact Terrie Baldwin in Office of Evangelization for any additional questions or support at (216) 696-6525 or (800) 869-6525, ext. 2540 or [tbaldwin@dioceseofcleveland.org](mailto:tbaldwin@dioceseofcleveland.org).

### **OFFICE OF HISPANIC MINISTRY**

#### **HISPANIC PASTORAL TEAM MEETING**

Date: 20 August 2014

Time: 2:00pm

Place: La Sagrada Familia Church  
7719 Detroit Ave  
Cleveland, Ohio 44102

#### **YOUNG ADULT PASTORAL JUVENIL FORMATION**

Date: 22, 23, 24 August 2014

Time: 9:00 a.m. - 5 p.m.

Place: Diocese of Toledo

For more information about these classes, please call the Office of Hispanic Ministry  
Misael Mayorga 216-696 6525 ext. 4300  
[mmayorga@dioceseofcleveland.org](mailto:mmayorga@dioceseofcleveland.org)

### **PASTORAL MINISTRY OFFICE**

#### **JOB RESOURCE FOR LAY ECCLESIAL MINISTERS AND PARISHES**

The Pastoral Ministry Office can assist those who are seeking positions in parishes, as well as those who are looking for a lay ecclesial minister for their parish. Confidentiality is maintained at all times. Please call the office at 440-943-7672 or email [pastoralministry@dioceseofcleveland.org](mailto:pastoralministry@dioceseofcleveland.org) if you would like more information.

#### **LAY MINISTRY CONVOCATION**

24 October 2014, Friday, at the Center for Pastoral Leadership 9:00am-3:00pm. Dr. Karla Bellinger, Certified Lay Ecclesial Minister, will be presenting “Francis and Francis: Living into the Holy Joy of the Gospel.” What is holy joy for those who serve God in ministry? Come and take a moment of refreshment to gather with others in lay ministry to look at two role models of joy, Pope Francis and St. Francis. Dr. Karla Bellinger will lead us in reflection, prayer, and discussion based on the teachings of St. Francis and the

apostolic exhortation *Evangelii Gaudium*. Mark your calendars now. Registration will begin soon. For information call 440-943-7672. A basic flyer is in this month's flyer section.

### **OFFICE FOR THE PROTECTION OF CHILDREN & YOUTH**

#### **COMPLIANCE FORMS NEEDED**

Pastors, Parish Administrators, and VIRTUS coordinators, thank you for being partners in implementing our safe environment programs in the Diocese of Cleveland and helping to keep all of God's children safe. Please remember that the USCCB will be conducting its annual Audit to verify our compliance with the *Charter for the Protection of Children and Young People*. As a part of the Audit, we must receive verification of compliance for the Audit year: 1 July 2013--30 June, 2014. Much thanks to all who have already sent in or faxed their form to us. For those who have not yet done so, please complete this form and send it to us immediately. You can download a copy of this form from the website at [www.dioceseofcleveland.org](http://www.dioceseofcleveland.org) by clicking on the "Child Protection" link. Please send this completed form to Martha Hamilton, by fax, mail, or scan. On behalf of all the children, I thank you for your commitment to keep kids safe. If you have any questions, or want me to come out to help you verify your records, feel free to call or email me, Sharon Minson, 216.696.6525 x1157; [sminson@dioceseofcleveland.org](mailto:sminson@dioceseofcleveland.org).

## ***Catholic Charities Corporation***

### **DISABILITY SERVICES & MINISTRIES**

**SAVE THE DATE!!  
SATURDAY, 4  
OCTOBER 2014**

#### **37<sup>TH</sup> ANNUAL WALK OF HOPE IN SUPPORT OF PERSONS WITH DISABILITIES**

Here is a wonderful opportunity for your parish to both assist in supporting the ministerial needs of persons with disabilities while affirming the dignity of human life.

The 37<sup>th</sup> Annual Walk of Hope will be held on Saturday, 4 October 2014, at OLA/St. Joseph Center ~ 2346 W. 14<sup>th</sup> Street in Cleveland in the Historic Tremont neighborhood. Registration begins at 8:30 a.m.; the Walk is at 9:00 a.m.; there will be a Raffle at 10:30 a.m.; and then a Special Walk around Lincoln Park at

11:00 a.m.

Our Catholic Charities Disability Services & Ministries has conducted this Walk for 37 years as a way to publicly show support for individuals who are often marginalized by our society.

Many parishes have used the Walk as an opportunity for families or particular groups (such as those preparing for confirmation or those needing service hours) to demonstrate social justice.

The Walk of Hope assists our ministries and services to provide needed programs for persons with disabilities. Some of these include the Continuing Adult Education Program, the many socials and activities for people with disabilities, the three sites of Camp Happiness, advocacy & referral services, special programs for the D/deaf, hard of hearing, blind and mentally ill and many outreach programs which provide religious instruction. Your hope makes our services & ministries possible!

For further information, contact Marilyn Scott at 216-334-2963 or [mjscott@clevelandcatholiccharities.org](mailto:mjscott@clevelandcatholiccharities.org) or contact

Dennis McNulty at 216-334-2962 or [dmcnulty@clevelandcatholiccharities.org](mailto:dmcnulty@clevelandcatholiccharities.org) or visit the website at [www.ccdocle.org/disability](http://www.ccdocle.org/disability) You can also find us on Facebook – search for “Catholic Charities Disability Services & Ministries – Diocese of Cleveland”.

Join us at the 37<sup>th</sup> Annual Walk of Hope on Saturday, October 4th!

### **MARRIAGE & FAMILY MINISTRY**

#### **WEBSITE**

Visit our website at <http://ccdacle.org/marriage-and-family-ministry> for Pre-Cana days, NFP classes, Parenting classes, Couple Ministry, Bereavement and Compassion & Care trainings, divorce recovery groups, Ministry to the Sick and Caregivers and more or call Jane at 216-334-2978. Also, find and like us on Facebook at [www.facebook.com/clevelandmarriageandfamily](http://www.facebook.com/clevelandmarriageandfamily).

#### **FAMILY PERSPECTIVES**

Family gospel insights and intercessions for each Sunday are included in the Family Perspectives and General Intercessions flyer for the month of September, 2014 (published a month in advance).



**MARRIAGE  
PREPARATION and  
PARISH PRE-CANA  
DAYS**

Our website at <http://ccdocle.org/marriage-and-family-ministry/marriage/engaged-couples> lists marriage preparation options. Parishes are invited to advertise on our website. Call or email Jane at 216-334-2978 or [jschwendeman@clevelandcatholiccharities.org](mailto:jschwendeman@clevelandcatholiccharities.org)

**PREPARE/ENRICH  
– Best Practices**

Don't shortcut your couples by only talking at them. Be sure to coach them through the appropriate Couple's Workbook exercises since adults learn best by doing. We recommend all couples complete the first two exercises (Couple Strengths & Growth Areas and Wish List Exercise) before they see their report. This improves their foundational skills at listening and being assertive, and provides guidance for next steps in preparation. Don't talk *at* couples, show them how to more effectively talk *with each other*.

**PREPARE/ENRICH  
– Training for Clergy**

Any priest or deacon who needs to be trained in or would like a refresher session on best uses of the PREPARE/ENRICH inventory for engaged and married couples are invited to contact Bill Boomer 216.334.2971 / [whboomer@clevelandcatholiccharities.org](mailto:whboomer@clevelandcatholiccharities.org)

The following training has been scheduled:

**Date & Time:** Mondays, September 15 & 22, 2014 from 1:30-4:20 p.m. (need to attend both sessions)

**Place:** Center for Pastoral Leadership, 28700 Euclid Avenue, Wickliffe, OH 44092

**Cost:** \$175 full training; \$50 refresher

**PREP® Relationship  
Skills Workshop for  
Engaged and Married  
Couples**

PREP fulfills the Pre-Cana requirement for engaged couples, and offers enrichment to married couples

**Date & Time:** Sunday, October 19, 2014 from 8:30 a.m. – 4:30 p.m., register by Oct. 10

**Place:** St. Noel, 35200 Chardon Rd., Willoughby, OH 44094 (11 a.m. Mass)

**Cost:** \$95 per couple. For more information, call 216-334-2978. Online registration form at <http://ccdocle.org/program/prep>

**CANA II Remarriage  
Preparation**

A marriage preparation series for couples, in which one or both have been married before, or one or both will become a stepparent. Includes Active Parenting for Stepfamilies series on three Thursday evenings.

**Date & Time:** Saturday, October 4, 2014, from 8:30 a.m. – 5:30 p.m. – Cana II session

Active Stepparenting Series – Thursdays, Oct. 9, 16 and 23, 2014 from 6:30 – 9:00 p.m.

**Place:** St. Joseph Parish, 12700 Pearl Rd, Strongsville, OH 44136

**Cost:** \$95 per couple Saturday only; \$125 for Cana II plus Active Stepparenting series. Already married stepparents are also welcome to register for Active Stepparenting for only \$30.

Register at: <http://ccdogle.org/program/cana-ii>

**SACRED STEPS TO  
PEACE / Catholic  
Divorce Recovery**

The Department for Marriage and Family Ministry is featuring a Catholic Divorce Recovery Program entitled Sacred Steps to Peace. The Sacred Steps General Meeting is held on the third Friday of each month, with a focus on spiritual healing and growth through education, discussion and reflection on Scriptures and Church teachings. A “Working on the Steps” group meets every Thursday evening and is guided by a team in a support group format by using prayer, exercises and skills in a workbook as a pathway to divorce recovery.

**Date & Time:** **Third** Friday of each month, 6:30 – 8:30 p.m. – Sacred Steps General Meeting

**Every** Thursday of the month from 7:00 – 8:30 p.m. - Working the Steps Support Group (optional)

**Location:** St. Joseph Parish, 12700 Pearl Rd., Strongsville, OH 44136

**Cost and registration:** \$25 for 12 sessions including workbook. New attendees are welcome but should register by calling Jane at 216-334-2978 or there is a registration form available at

<http://ccdogle.org/program/sacred-steps-peace-catholic-divorce-recovery>

**WORLDWIDE  
MARRIAGE  
ENCOUNTER**

MARRIED COUPLES - Do you know that more than 1,500,000 couples in over 92 countries have experienced a Worldwide Marriage Encounter Weekend? They found something worth passing on. The next weekend is Oct. 10-12, 2014 at the Clarion Inn, Hudson. For information call Terri or Steve 440-834-0939 or visit [www.wwme.org](http://www.wwme.org)

**ENGAGED  
ENCOUNTER**

Catholic Engaged Encounter is a comprehensive weekend of marriage preparation held three times a year at the St. Leonard Retreat Center, 4076 Case Road, Avon, Ohio 44011. For questions call Rita & Denny, 440-572-8954. Cost is \$185 per couple. 2014 remaining weekend dates are August 1-3, and

December 5-7. Visit their website for information and to register –

[www.clevelandencounter.com](http://www.clevelandencounter.com).

## RETROUVAILLE

Retrouvaille is a three-month program to help couples struggling in their marriages. It has three phases, starting with a weekend experience in which couples learn to re-establish communication and to gain new insights into themselves as individuals and as a couple. Post sessions are held over a period of 12 weeks to further develop and enhance the techniques learned on the weekend. A support group is available offering interaction with other couples who are striving to improve their relationship.

**Date & Time:** September 19-21, 2014

**Location:** Doubletree Inn, Beachwood, Ohio

**Registration:** Call Diane and Al Miskinis at 800-470-2230 or email [Cleveland@retrouvaille.org](mailto:Cleveland@retrouvaille.org)

For more information go to their website:

[www.Helpourmarriage.com](http://www.Helpourmarriage.com)

## *Miscellaneous*

### COAR PEACE MISSION ANNUAL BENEFIT

For 34 years, COAR, the Community Oscar A. Romero, has been a refuge for children in need in El Salvador.

Join us to celebrate! In this 50th year anniversary of the Cleveland Latin American Mission Team serving in El Salvador, we honor two COAR Board members who have served both the Diocese and El Salvador, in myriad capacities – their service is hidden no longer: Rev. Robert Sanson and Sr. Sheila Marie Tobbe, OSU.

**Date & Time:** Saturday, 4 October 2014, 5 p.m. Vigil Mass – 6:30 p.m.-9 p.m. Heavy hors d'oeuvres & Cocktails

**Place:** Center for Pastoral Leadership, 28700 Euclid Avenue, Wickliffe, OH 44092. Mass in Resurrection Chapel & Reception in the Founder's Room

**Cost:** \$75 Per Person (\$50 deductible), \$500 - Sponsor, \$1,000 - Patron, \$3,000 - Underwriter, \$5,000 Benefactor

Tickets can be purchased at the door or you can RSVP by 29 September to: (440) 943-7615 or [coarpm@gmail.com](mailto:coarpm@gmail.com) or [www.coarpeacemission.org](http://www.coarpeacemission.org)

If you cannot attend but wish to make a donation please send your contribution to: COAR Peace Mission, 28700 Euclid Avenue, Wickliffe, OH 44092. Or visit our website:

[www.coarpeacemission.org](http://www.coarpeacemission.org)

**YOUNG MEN'S  
CONFERENCE**

Plans are underway for a Young Men's Conference focused on the 18-35 age group to be held on Saturday, October 18, 2014, at Walsh Jesuit High School, 4550 Wyoga Lake Road in Cuyahoga Falls, OH. It will begin at 8:30 a.m. with coffee and donuts and end with Mass at 4:00 p.m. Jason Evert is the keynote speaker. Tickets are \$25.00.

Please check the website [www.calledtomanup.com](http://www.calledtomanup.com) or call Erich Buehler at 330-620-5060 for further information.

**ITEMS FOR SALE  
FROM THE  
CLOSING OF  
ST. JOHN OF THE  
CROSS SCHOOL**

The following items are for sale, from the closing of St. John of the Cross School:

- 135 medium combination desk & chairs
- 100 various sizes student chairs
- 50 various sizes, types of book shelves
- several various sizes storage cabinets
- 4 overhead projectors
- 1 trophy case
- 10 computer tables

Please contact Kay Magri at 216-289-0770

**HYMNAL COVERS  
AVAILABLE**

900+ Maroon Hymnal Covers that fit OCP **Large** Print Breaking Bread or Music Issue/Missal Combo are available this September. They are only 2 years old and are in good condition. Please contact John Hudak at St. Bartholomew Church @440.842.5400 Ext. 20 if interested.